### Instructions
Read, complete, and submit this form to the GIS Lab Supervisor or other authorized personnel.

### Conditions
The borrower is responsible for the equipment checked and listed below. All equipment will be inspected before check-out and upon check-in.

The Garmin GPS units are available on a first-come, first-serve basis. Reservations for the units can be made up to 3 weeks in advance from the desired check-out date. Complete one form for all units you check-out. The GPS unit numbers will be assigned at check-out.

The maximum check-out period is 72 hours (3 days). Check-out for a longer period of time must have prior, written approval from the Department Chair. Please be prompt in your return of the equipment as others may be waiting to use it. Download all your data before check-in.

Failure to abide by these conditions will result in loss of GPS privileges and/or fines associated with the refusal to return equipment equaling the cost of the unit.

<table>
<thead>
<tr>
<th>Name</th>
<th>Today’s Date</th>
<th>Email</th>
<th>Home Phone</th>
<th>Work Phone</th>
<th>Will Return</th>
</tr>
</thead>
</table>

Garmin GPS (check all that apply):

- [ ] eTrex Legend
  - Disposable Batteries
  - PC Interface Cable
  - Other
  - Unit #__________
- [ ] Rechargeable Batteries
- [ ] Case
- [ ] Charger
- [ ] Quick Reference Guide
- [ ] Other
  - Other
  - Other

I have read the conditions and understand that I am solely responsible for all items listed above.

(Undergraduate and Graduate students must have a faculty or staff supervisor sign this form)

<table>
<thead>
<tr>
<th>Your Signature (Date)</th>
<th>Faculty/Staff Supervisor (Date)</th>
</tr>
</thead>
</table>

Authorized Personnel Signature (Date)